THE BYLAWS OF THE FILIPINO STUDENT ALLIANCE

OF WEST CHESTER UNIVERSITY

Article I: NAME

Section A:

The name of this organization shall be Filipino Student Alliance.

Article II: PURPOSE

Section A:

The Filipino Student Alliance aims to create a sense of family for the growing Filipino student population and share cultural traditions and experiences with all students at West Chester University. By organizing social events, members can enhance their knowledge of Philippine culture, connect with others of similar and diverse backgrounds, and participate in activities that promote close relationships and inspire the campus community.

Article III: MEMBERSHIP

Section A:

Any West Chester University student may become a member of Filipino Student Alliance provided that they have paid in full their Student Activities Fee.

Section B:

Members in good standing shall be defined as any member that has attended at least 3 meetings per each academic semester. These individuals will be the voting members.

Article IV: OFFICERS AND DUTIES OF OFFICERS

Section A:

The officers of Filipino Student Alliance shall be:

President

Vice-President

Treasurer

Secretary

Media Director

Section B:

The duties of the President shall be:

i. To chair all meetings.

ii. To be a non-voting member; will vote only in the case of a tie.

iii. To schedule meetings, create deadlines, book rooms for events, and assist and guide the executive board when needed.

iv. To act as the main person of contact for the organization’s advisor.

Section C:

The duties of the Vice-President shall be:

i. To be the head of committee chairs.

ii. To preside over meetings in the absence of the President.

iii. To be a voting member of Filipino Student Alliance.

iv. To assist the President with making decisions concerning the executive board and general member, as well as any internal affairs.

Section D:

The duties of the Treasurer shall be:

i. To manage the monies of Filipino Student Alliance

ii. To attend the annual SGA budgeting seminar meeting, held in

the fall of each year.

iii. To write and submit the annual budget of Filipino Student Alliance.

iv.. To be a voting member of Filipino Student Alliance.

v. To preside over meetings in the absence of the President and

Vice President.

vi. To find means for fundraising events that will enrich the organization.

Section E:

The duties of the Secretary shall be:

i. To take and report all minutes from Filipino Student Alliance meetings.

ii. To be a voting member of Filipino Student Alliance.

iii. To maintain record of membership and attendance.

iv. To preside over meetings in the absence of the President, Vice

President and Treasurer.

v. To be the manager of the Filipino Student Alliance website.

vi. To update general members about events and meetings for the organization through email and RamConnect.

Section F:

The duties of the Media Director shall be:

1. To manage all social media account of the Filipino Student Alliance.
2. To create graphics for posters, media, merchandise, and other artistic designs needed for the executive board and general meetings.
3. To bring awareness to the organization and establish an aesthetically pleasing presence.

Section G:

All officers will have a cumulative GPA of 2.25 at the time of election and during their term of office.

i. Term of office shall be one academic year.

Article V: ELECTIONS

Section A:

The election process will take place by March 31st. The elected officials will spend the remainder of the Spring Semester shadowing the current executive board and will take office after the last day of the semester.

Section B:

Any member in good standing as defined in Article III, Section B, may be nominated for office. Nominations must be made by members in good standing. Members may be self-nominated.

Section C:

There will be a minimum of two weeks between nominations and election of officers.

Section D:

Voting will be done by secret ballot. Ballots will be counted by an uninvolved third party.

Section E:

Vacancies will be filled by current members of Filipino Student Alliance. Nominations will be made at the next regular meeting, or at an emergency meeting; the general election process outlined in these bylaws will be followed.

Article VI: REMOVAL

Section A:

Any officer is eligible for removal/impeachment. An officer may be removed for one or more of the following reasons:

i. Verifiable nonfeasance, misfeasance or malfeasance of the duties

of an officer or those duties as specified for that individual

office.

ii. Failure to meet the qualifications for the office as specified.

iii. Malfeasance of student funds.

iv. Failure to attend the majority of meetings in one semester.

Section B:

1. Any member in good standing of Filipino Student Alliance may file written impeachment charges and submit them to the group’s advisor.
2. The advisor will form an Ad Hoc Committee and select a chairperson for that committee.
3. The Committee will convene within one week of the receipt of the charges. At the discretion of the committee, the accuser may attend a portion of the meeting to explain the charges but will not be present during deliberation.
4. The Committee will revise the charges and give recommendations in writing to the accusers as to the validity of the charges within five days of convening to consider the charges.
5. After receiving these recommendations from the Ad Hoc Committee it is the option of the accusers to proceed with or to drop the charges. Within one week of receiving the recommendations of the Ad Hoc Committee, the accusers will state their intentions in a letter to the Ad Hoc Committee.
6. The accused will be given a minimum of two weeks notice, in writing, of the charges and when the impeachment proceedings will take place.
   1. A special meeting will be called to have the impeachment trial.
7. Neither the accusers, nor the accused will preside at the trial; subject to that provision the following will be the rank for determining who will preside:

a. President

b. Vice President

c. Treasurer

d. Secretary

1. The agenda for trial proceedings will be as follows:

a. Call to Order

b. Roll Call

c. Presentation of charges by the accusers; the accusers will appoint a spokesperson who will be permitted a maximum of fifteen minutes speaking time to make the charges.

d. The accused will be permitted a maximum of fifteen minutes speaking time to answer the charges.

e. The floor will then be open for questions and debate.

f. At the conclusion of debate, a vote will be taken by secret ballot, with two-thirds (2/3) of the members present voting in the affirmative necessary for removal.

Article VII: MEETINGS

Section A:

Meetings will be held at least once a week.

Section B:

Quorum will be defined as 50% + 1 member for official business to take place.

Section C:

Meetings will be held using Parliamentary Procedure as adapted from Robert’s Rules of Order, Newly Revised.

Article VIII: COMMITTEES

Section A:

Committees will be formed as is deemed necessary by the officers of Filipino Student Alliance.

Section B:

All committees will have Ad Hoc status for one year. If a committee is still in existence after one year, it may be made into a standing committee by amending these bylaws.

Section C:

The duties of any committee will be formally outlined by the officers of Filipino Student Alliance at the time they recommend the formation of that committee.

Section D:

Committee chairs will be appointed and removed by the president of Filipino Student Alliance.

Article IX: AMENDMENTS

Section A:

These bylaws may be amended as necessary by a 2/3 majority vote of

members in good standing attending the meeting where amendments shall

take place.

Section: B:

The process of amending these bylaws shall be as follows:

1. Amendments to these bylaws will be suggested by the officers of Filipino Student Alliance.
2. Amendments will be presented at the next Filipino Student Alliance meeting. At this time, discussion will take place.
3. The language for amendment will be tabled for no less than one week.
4. After that period of no less than one week, a vote by secret ballot will take place.

Article X: ANTI-DISCRIMINATION STATEMENT

Section A:

The Filipino Student Alliance will not discriminate against sex, race, age, religion creed, color, sexual orientation, military status, socioeconomic status, citizenship status, or individuals with disabilities.

Written by: Julia De Guzman, 27 January 2022

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